**Checklist Research Task - Interconnections**

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| **Name:** | **Reviewed by:** | |
| Cover sheet with all details complete (name, grade, subject, teacher, topic, assessment item, due date) | | |
| Cover sheet does not have name or page number | | |
| Contents page has been included | | |
| Contents page does not have Table of contents and Contents heading twice | | |
| Footer with name and page number on all pages except cover page | | |
| Each paragraph section has a heading | | |
| Does the Introduction:   * Have a topic sentence introducing the product, where it is grown or produced and why at that location * Explain the purpose of the report or what will be discussed by referring to the hypothesis * Have statistics and sources of information been referenced correctly (Author, Year, P10) or (Author, Year, Para 1) | | |
| Does the Interconnections paragraph:   * Have a topic sentence introducing the supply chain involved in the chosen industry * Describe and explain the supply chain from raw materials to consumer * Include the stakeholders throughout the process and transportation links * Include an infographic, map of miles identifying different stakeholders along the way * Include an image which is correctly referenced: Figure 1 Title of Image (Author/Title, Year, Page 10) * Have all sources referred to been referenced * Have a concluding sentence about the supply chain | | |
| Does the Benefits and Drawback’s paragraph:   * Have a topic sentence introducing the benefits and drawbacks of the industry for developed/developing country * Explain the benefits for developing or developed country * Explain the drawbacks for the developing or developed country * Relate back to hypothesis for social, environmental and economic factors * Have all sources been referenced correctly (Author, Year, P10) or (Author, Year, Para 1) * Have a concluding sentence about the benefits and drawbacks | | |
| Does the Role of Fairtrade paragraph:   * Have a topic sentence explaining the role of Fairtrade – what it is and its purpose * Explain whether Fairtrade has been ineffective or effective for chosen industry * Relate back to the hypothesis about how effective or ineffective Fairtrade is within the chosen industry * Have sources been referenced * Concluding sentence explaining if being a part of Fairtrade is worthwhile for the chosen industry | | |
| Does the Conclusion paragraph:   * Have a topic sentence about the hypothesis * Contain new information – it shouldn’t * Answer the hypothesis and what the report set out to investigate | | |
| Evidence of sources:   * Two primary sources * Two secondary sources | | * Has the textbook been used for intext referencing |
| APA in-text referencing:   * Has in-text referencing been used correctly:   + (Author, Year, P12) for book   + (Author, Year, Para 1) website   + (Title, n.d.) If no author and no date   + (Jones & Smith, Year, Para 1) for two authors   + (Jones et al., Year, Page 1) if more than two authors | | |
| Reference List:   * Alphabetical order * No numbers or bullets * Hanging Indent | | * No hyperlinks * In one font type and size * Title of book or webpage in italics * Double spacing |